

**Northern New York Library Network
Board of Trustees Meeting
May 21, 2015
Alexandria Bay, New York**

The May 21, 2015 meeting of the Northern New York Library Network Board of Trustees was called to order at 8:35 A.M. at the RiverEdge Resort Alexandria Bay, New York.

Trustees Present: Connie Holberg, President; Julie Wever, Vice-President; Marianne Hebert, Treasurer; Steve Bolton; Karie Doelger; Tom Lawrence; Jackie Madison; Brian O'Connor; Barbara Shaffer; Paul Schaffer; Jane Subramanian and Michelle Young.

Trustees Absent: Mike Beccaria and Peter Benson.

Staff Present: John Hammond and Phil Jones.

Agenda

Motion 14/15--23: Jane Subramanian (Karie Doelger) moved to approve the agenda as distributed. Carried unanimously.

Minutes

It was noted the April 9, 2015 minutes should reflect Chris Hebblethwaite attended the ACRL Conference.

Motion 14/15--24: Marianne Hebert (Michelle Young) moved to approve the minutes of the April 9, 2015 meeting as amended. Carried unanimously.

Financial Reports

Financial Statements

The Board reviewed and discussed the financial statements for April 2015. Staff responded to a number of general questions posed by Board members regarding the monthly statements.

Motion 14/15--25: Paul Schaffer (Julie Wever) moved to accept the financial statements for April 2015 as distributed. Carried unanimously.

Committee Reports

Northern New York Resources Corporation

The Board reviewed and discussed the April 9, 2015 NNYRC Board of Directors meeting minutes. Steve Bolton noted year-to-date the NNYRC portfolio has gained 2.5%.

Nominating Committee

On June 30, 2015 terms expire for two Board members: Connie Holberg and Paul Schaffer. In April, the Nominating Committee prepared a ballot that was mailed to the Network's membership. Debra Kimok, SUNY Plattsburgh and Susanne Longshore, St. Lawrence County Historical Association were elected to five-year terms on the Board of Trustees.

Motion 14/15--26: Nominating Committee Chair Jane Subramanian (Barbara Shaffer) moved to approve the 2015-2016 Network slate of officers: President, Karie Doelger; Vice-President, Julie Wever; Secretary, Mike Beccaria and Treasurer, Marianne Hebert. Carried unanimously.

The Committee called for volunteers to serve on the Northern New York Resources Corporation Board of Directors. Mike Beccaria, Steve Bolton, Marianne Hebert, Tom Lawrence and Julie Wever indicated they would be willing to serve on the board.

Motion 14/15--27: Nominating Committee Chair Subramanian (Jackie Madison) moved to approve the 2015-2016 Northern New York Resource Corporation Board of Directors: Mike Beccaria, Steve Bolton, Marianne Hebert, Tom Lawrence and Julie Wever. Carried unanimously.

John Hammond thanked out-going Board members for their hard work and dedication.

Executive Directors Report

The 2015 I2NY Summit was held May 11 and May 12, 2015. Of the six original priorities, Communications Clearinghouse and Staff Training/Retraining/Exchanges have been dropped. The Information Infrastructure for NY initiative will now focus on: Empire State Digital Network DPLA Service Hub; Library as Publisher; Library Assessment and Return on Investment and E-resources: Enhancing Access to Research Databases.

New Business

Automation Committee Appointments

The terms for three members of the Automation Committee expire on June 30, 2015. Another vacancy was created when Elizabeth Rogers Clinton-Essex-Franklin Library System retired. Four nominations were submitted for the Board's consideration.

Motion 14/15--28: Marianne Hebert (Karie Doelger) moved to appoint the following four nominees to the Automation Committee:

Betsy Brooks, Clinton-Essex-Franklin Library System
Yvonne Reff, Flower Library
Meghan Davison, Jefferson-Lewis School Library System
Mike Magilligan, SUNY Canton
Carried unanimously.

Readjusting Equipment Threshold Definition

The Network's current threshold for capitalizing equipment is \$500. Network staff propose increasing the threshold to \$1,000. The increase will reduce the number of impermanent items currently being capitalized and depreciated.

Motion 14/15--29: Michelle Young (Jane Subramanian) moved to approve \$1,000 as the new threshold for capitalizing equipment. Carried unanimously.

Next Meeting Dates

Those Board members present discussed the following meeting dates for fiscal year 2015-2016:

September 17, 2015 Thursday 10:00 A.M. Network Office Potsdam NY
November 19, 2015 Thursday 10:00 A.M. Network Office Potsdam NY
February 18, 2016 Thursday 10:00 A.M. Conference Call
April 14, 2016 Thursday 10:00 A.M. Network Office Potsdam NY
May 26, 2016 Thursday - time and location to be announced

Adjournment

The Board meeting was adjourned at 9:11 A.M.

The May 21, 2015 meeting minutes were approved at the September 17, 2015 meeting.

☞ **Next Board Meeting** ☞
September 17, 2015, Thursday, 10:00 AM
Network Office
6721 US Hwy 11
Potsdam, NY