

**Northern New York Library Network
Board of Trustees Meeting
September 17, 2015
Potsdam, New York**

The September 17, 2015 meeting of the Northern New York Library Network Board of Trustees was called to order at 10:06 A.M. at the Network office building in Potsdam, New York.

Trustees Present: Karie Doelger, President; Mike Beccaria, Secretary; Peter Benson; Steve Bolton; Debra Kimok; Tom Lawrence; Sue Longshore; Jackie Madison; Brian O'Connor; Barbara Shaffer; Jane Subramanian and Michelle Young.

Trustees Absent: Marianne Hebert and Julie Wever.

Staff Present: John Hammond and Phil Jones.

Karie Doelger welcomed new board members and requested those present to introduce themselves.

Agenda

Motion 15/16--01: Mike Beccaria (Jane Subramanian) moved to approve the agenda as distributed. Carried unanimously.

Minutes

Motion 15/16--02: Jane Subramanian (Jackie Madison) moved to approve the minutes of the May 21, 2015 meeting as distributed. Carried unanimously.

Financial Reports

The Board reviewed and discussed the financial statements for May 2015, June 2015, July 2015 and August 2015. Carry-over from the previous fiscal year and state aid amounts have been updated for the current year operating budget. Staff responded to a number of general questions posed by Board members regarding the monthly statements. State Aid for all Network grant funded programs has been received as of September 15th.

Motion 15/16--03: Tom Lawrence (Michelle Young) moved to accept the financial statements for May 2015, June 2015, July 2015 and August 2015 as distributed. Carried unanimously.

Executive Director's Report

John Hammond noted that his written report was included in the Board packets. Highlights of ongoing issues include:

Discussions are proceeding with Ebsco to include NYS Historic Newspapers as a discovery layer.

Plans are underway to purchase docWorks, a software package that will convert scanned newspaper images into a searchable format. Over a short period of time the software will result in a cost savings, since scanned data will no longer be sent to India for processing.

Those Board members present agreed to sponsor a writing competition with a focus on the NYS Historic Newspaper website as a research resource. A first place prize of \$1,000 will be awarded. Debra Kimok indicated she would investigate adding the winning paper to the June 2016 New York Archives Conference.

The NYS Historic Newspaper website had 7.8 million page views in fiscal year 2014-2015. Over one million pages are ready to load once a new storage unit arrives and is installed. Several training sessions have been held in the region and webinars are being offered for the benefit of other 3R Councils.

The Digitization Center was utilized during the summer by workers from TAUNY (Traditional Arts of Upstate New York) and the St. Lawrence Lewis School Library System. All of the scanned material will be included on the statewide NYHeritage.org website.

The SUNY Potsdam college magazine Normal is currently being scanned.

NNYLN continues to add members' collections to the Digital Public Library of America, both by harvesting from the NY Heritage site, and by working with institutions that host and house their own digital assets.

The ASKUS 24x7 reference service will be renewed in the Fall, nine member libraries participate in the service. NNYLN subsidizes the service by paying a portion of the cost, with participants contributing the remainder.

Negotiations are ongoing with Overdrive for new pricing for our member academic libraries' browsing collection of popular e-books. Two libraries have dropped out, but Overdrive offered to allow us to add libraries from other regions.

An ICICILL email notification system has been implemented on a pilot basis.

The ICEPAC/ICICILL Task Group continues to look at alternative platforms. Increased costs versus additional enhancements are an issue. A cooperative effort involving five other library systems is being explored.

Four libraries have been added as new participants to the WorldShare ILL subscription. Annual subscriptions to WorldCat, Ebsco Omnifile, and Watertown Daily Times online have been renewed. The online resources are paid from Regional Automation funds and are available for use by all libraries in the region.

NNYLN staff and ICICLL email were migrated over to Gmail this summer.

The Annual Fall Meeting will be held October 2, 2105 at the 1000 Islands Harbor Hotel in Clayton. The morning will consist of short presentations by awardees of the Technology Service Improvement Grants and the Professional Development Grants. The afternoon speaker will be Professor Joseph D. Skufca of Clarkson University.

Professional Development Grants have recently been awarded to: Julie Wever, CEFL, for Grant Seeking Basics for Non-Profits; Mike Beccaria, Paul Smiths, for College Library Mentoring Program; Parker O'Mara, SUNY Plattsburgh, for the 2015 Charleston Conference; and Tina Chan, SUNY Oswego, for the ARLIS/NA + VRA Joint Conference.

The lynda.com online training subscription is only being utilized by a moderate number of people in the region. Dropping the number of concurrent users is being explored as a means to lower the subscription cost.

Systems directors from the region attended the NYALS/NYAL Advocacy Launch on September 11th in Guilderland. The purpose of the meeting was to coordinate messaging, timing, and grass roots initiatives in order to assure continued increases in state aid to libraries and library systems. Autumn visits are being scheduled to state legislators to alert them of their constituents' library related needs are being scheduled.

The NY 3Rs Association has filed paperwork to change its name to Empire State Library Network.

New Business

Annual State Report for Library Systems 2014

The Board reviewed and discussed the Network's Annual Report for Library Systems 2014.

Motion 15/16--04: Jackie Madison (Peter Benson) moved to approve the Northern New York Library Network's Annual Report for Library Systems 2014 as presented. Carried unanimously.

Five-Year Plan of Service

The next Five Year Plan of Service (2016-2021) is due spring 2016. To facilitate the planning process Board members suggested holding several focus groups in a variety of locations throughout the region.

Technology Service Improvement Grants

A panel of three impartial individuals reviewed and ranked the Technology Service Improvements grant proposals. Award recommendations are:

Massena Public Library - \$3,000
Thousand Island Arts Center - \$8,683
Potsdam Public Library - \$3,064
Paul Smiths College - \$9,995
Hunter Rice Health Sciences Library - \$3,406
Canton Free Library - \$1,725

Individual grants to ten libraries total \$29,873.

Motion 15/16--05: Michelle Young (Peter Benson) moved to approve the Technology Service Improvements grants to the 6 libraries as proposed. Motion carried. Mike Beccaria abstained.

2015-16 Meeting Dates

The majority of Board members present agreed to the following meeting schedule:

November 19, 2015 Thursday 10:00 A.M. Network Office Potsdam NY
February 18, 2016 Thursday 10:00 A.M. Conference Call
April 14, 2016 Thursday 10:00 A.M. Network Office Potsdam NY
May 26, 2016 Thursday – Lake Placid, time and location to be announced

Adjournment

The Board meeting was adjourned at 11:30 A.M.

The September 17, 2015 meeting minutes were approved at the November 19, 2015 meeting.

∞ Next Board Meeting ∞

November 19, 2015 10:00 A.M.

Network Offices Potsdam NY