



Northern New York Library Network

- [Resource Sharing](#)
 - [Collection Development Grants](#)
 - [ICEPAC](#)
 - [ICICILL](#)
 - [ICICILL Statistics](#)
 - [ICICILL Training](#)
 - [ILLiad](#)
- [Databases](#)
 - [OmniFile/EBSCO](#)
 - [Watertown "Times"](#)
 - [WorldCat](#)
 - [Overdrive](#)
 - [Ask Us 24/7](#)
- [Professional Development](#)
 - [Upcoming Classes](#)
 - [Professional Development Financial Assistance Program](#)
 - [Application](#)
 - [Guidelines](#)
 - [Reimbursement](#)
 - [CE Assist: Training on Demand](#)
 - [ICICILL Training](#)
 - [Room Reservations](#)
- [Digitization](#)
 - [Digitization Service Center](#)
 - [NYS Historic Newspapers](#)
 - [New York Heritage](#)
- [Publications](#)
 - [Emergency Manual](#)
 - [Member Directory](#)
 - [Member Contacts](#)
- [Area Libraries](#)
 - [Membership Directory](#)

- [Membership Contacts](#)
- [Libraries in NNY](#)
- [Library Catalogs](#)
- [ILL Directory](#)
- [Webmail / Gmail](#)
- [About Us](#)
 - [Contact Us](#)
 - [NNYLN Staff](#)
 - [Application](#)
 - [Board](#)
 - [Board Minutes](#)
 - [By-Laws](#)
 - [NNYLN Committees](#)
 - [Committee Form](#)
 - [Library Assistants Committee](#)
 - [Directions](#)
 - [Excellence Award](#)
 - [Mission Statement](#)
 - [Plan of Service](#)
 - [Section 1-3](#)
 - [Timeline](#)
- [Home](#)

Meetings February 24, 2011

Northern New York Library Network
 Board of Trustees Meeting
 February 24, 2011
 Via Conference Call

The February 24, 2011 meeting of the Northern New York Library Network's Board of Trustees was called to order at 10:02 A.M.

Trustees Present: Chris Hebblethwaite, President; Michelle Young, Treasurer; Amy Catania; Ellen Darabaner; Bart Harloe; Jennifer Henry; Connie Holberg; Ewa Jankowska; Liz Resseguie; Sally Rusaw and Paul Schaffer.

Trustees Absent: Steve Bolton, Patrick McIntyre and Gordon Muir.

Staff Present: John Hammond, Bridget Doyle and Phil Jones.

Agenda

Motion 10/11--15: Paul Schaffer (Ewa Jankowska) moved to approve the agenda as distributed.

Carried unanimously.

Minutes

Motion 10/11--16: Bart Harloe (Michelle Young) moved to approve the minutes of the

December 9, 2010 meeting as distributed. Carried unanimously.

Network staff have contacted Furgison & Co regarding continuing as the Network's auditor on a year-to-year basis. Mrs. Furgison indicated she will discuss it with her partner and expects to

submit a proposal for board consideration.

Financial Statements

The Board reviewed and discussed the financial statements for December 2010 and January 2011.

John Hammond reported the Network's bank balances are at a record low due to the state withholding \$347,398 in program aid. Word has recently been received from the State Library that final grant amounts have been determined and it is expected funds for the Coordinated Collection Development grants, Hospital Library Services Program, Medical Information Services Program, Operating Supplemental Aid and RBDB grant will be paid prior to the end of March. The Governor's proposed budget for next fiscal year (2011-2012) recommends a 10% cut in state aid.

Motion 10/11--17: Ellen Darabaner (Michelle Young) moved to accept the financial statements for December 2010 and January 2011 as distributed. Carried unanimously.

Executive Directors Report

John Hammond noted that his written report was included in the Board packets. Highlights of ongoing issues include:

The URL for the Network's draft Plan of Service was included in Board packets for review.

Once member comments have been submitted a final version will be presented for Board approval.

The URL for the Network's Coordinated Collection Development Plan was also included in Board packets. Board members reviewed and discussed the CCD Plan.

Motion 10/11--18: Bart Harloe (Liz Resseguie) moved to approve the Network's Coordinated Collection Development Plan as presented. Carried unanimously

The Network, in conjunction with ConnectNY, Inc, has submitted a proposal for an IMLS grant.

Grant funds will be used for digitization, harvesting and digital preservation.

Network staff are working with The Library Corporation to update the ICEPAC website and a web developer to fold the Network's digital collections into NewYorkHeritage.org.

Six Professional Development grants have been awarded totaling \$5480.

Upcoming events include: Archives/Special Collections Conference April 8 Crowne Plaza Lake Placid, Library Assistants Conference April 14 SUNY Canton, and the Network's 46th Annual Meeting/Board Meeting/Mini Conferences May 19 Riveredge Resort Alexandria Bay.

Jennifer Henry noted Library Advocacy Day is Tuesday March 1 in Albany.

Hospital Libraries Services Program Grant Application

John Hammond briefly summarized the Hospital Library Services Program funding application and budget for fiscal year 2011-2012, that were included in Board packets. He noted the program's state aid for fiscal year 2011-2012 is based on an anticipated 10% cut in funding. Projected 2011-2012 state aid only partially covers program salaries for the two base hospital libraries; the program is further augmented with fees paid by participating hospitals. In the event the proposed cuts are modified, grant amounts to the two base hospitals will be adjusted accordingly.

Motion 10/11--19: Ewa Jankowska (Bart Harloe) moved to adopt the resolution to approve the Annual Application and Budget for the Hospital Library Service Program

2011-2012 and authorize the Executive Director to execute all contracts relevant to this program. Motion Carried. Ellen Darabaner abstained

Next Meeting Dates

Those Board members present agreed to the proposed meeting dates:

April 7, 2011 Thursday 10:00 A.M. – Network Office in Potsdam

May 19, 2011 Thursday (Time To-Be-Announced) – Board Meeting & Annual Meeting, Riveredge Resort Alexandria Bay NY

Adjournment

The Board meeting was adjourned at 10:28 A.M.

The February 24, 2011 meeting minutes were approved at the April 7, 2011 meeting.

- Next Board Meeting -

April 7, 2011, Thursday, 10:00 AM

Network Office, 6721 US Hwy 11, Potsdam, NY

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