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Minutes April 5, 2012

Northern New York Library Network Board of Trustees Meeting April 5, 2012 Potsdam, New York

The April 5, 2012 meeting of the Northern New York Library Network Board of Trustees was called to order at 10:03 A.M. at the Network's office in Potsdam, New York.

Trustees Present: Patrick McIntyre, President; Connie Holberg, Vice-President; Michelle Young, Treasurer; Steve Bolton; Ellen Darabaner; Jennifer Henry; Ewa Jankowska and Michelle Parry.
Trustees Absent: Amy Catania, Linda Larkin, Gordon Muir, Liz Resseguie, Sally Rusaw and Paul Schaffer.

Staff Present: John Hammond and Phil Jones.

Agenda

Motion 11/12--18: Michelle Young (Michelle Parry) moved to approve the agenda as distributed. Carried unanimously.

Minutes

Motion 11/12--19: Connie Holberg (Jennifer Henry) moved to approve the minutes of the February 23, 2012 meeting as distributed. Carried unanimously.

Financial Reports

Financial Statements

The Board reviewed and discussed the financial statements for February 2012. Staff responded to a number of general questions posed by Board members regarding the monthly statement.

Motion 11/12--20: Steve Bolton (Ewa Jankowska) moved to accept the financial statements for February 2012 as distributed. Carried unanimously.

Committee Reports

Northern New York Resources Corporation

Steve Bolton noted the January 26, 2012 NNYRC Board of Directors meeting minutes were included in Board packets. In 2011, the NNYRC portfolio declined 2.1%, while the blended benchmarks declined 2%. Don Simmons has indicated he does not “time” the market by shifting from one asset class to another, but instead keeps the portfolio diversified across most asset classes over long periods of time. In 2011 broad diversification hurt the portfolio’s performance because the asset classes that gained did not gain enough to offset losses from asset classes that declined. The allocation ratio remains at 50%/50% in stocks/bonds. A NNYRC Board meeting follows this meeting; all Board members are invited to attend.

Motion 11/12--21: Ellen Darabaner (Ewa Jankowska) moved to accept the January 26, 2012 NNYRC Board of Directors meeting minutes as distributed. Carried unanimously.

Budget

The Board reviewed and discussed the Budget/Personnel Committee recommendations as outlined in their March 15, 2012 meeting minutes, Operating Budget, Salary Schedule and Five-year Projections. It was noted there was a typo in the meeting minutes, “Law Library’s” should be plural.

Motion 11/12--22: Michelle Parry (Michelle Young) moved approval of all Budget/Personnel Committee recommendations concerning the Operating Budget, salaries, retirements, job titles and fiscal projections. Carried unanimously.

Library Assistants Committee

The Board reviewed and discussed the February 24, 2012 Library Assistants Committee meeting minutes. The Spring Conference will be held in June with a date to be announced. It will be a half-day workshop at the Network office. The topic will be supervising student worker/volunteer programs.

Motion 11/12--23: Michelle Young (Jennifer Henry) moved to accept the February 24, 2012 Library Assistants Committee meeting minutes as distributed. Carried unanimously.

Executive Directors Report

John Hammond noted that his written report was included in the Board packets. Highlights of ongoing issues include:

The members of the Overdrive work group have agreed to participate a second year and they have agreed to open the group to other interested academic libraries in the region.

During his Fall 2012 sabbatical Mike Beccaria will explore an open source software product developed by the Library of Congress and its application to the Network's historical newspaper website.

Samaritan Medical Center has agreed to provide hospital library services to the hospitals formerly part of the CVPH/HLSP circuit. They are offering to customize a range of services, including circuit rider visits, web-based services and per-item services, to meet the needs of individual hospitals.

NYLA's Advocacy Day held on March 6 was well attended by library supporters.

The 2012-13 State Budget includes \$2.615 million in additional Library Aid. In lieu of exempting libraries from the MTA payroll tax an additional \$1.3 million was included for those libraries impacted by the MTA Payroll tax.

Addie Russell has co-sponsored a bill authorizing the state library to coordinate the bulk purchase of electronic databases and other information resources for state agencies, library systems and other governmental entities.

Professional Development grants were recently awarded to three people.

The Network's 47th Annual Meeting is scheduled for May 24, 2012 at the Mirror Lake Inn Lake Placid. Those Board members present agreed the Board meeting would start at 9:00 AM. The morning conference session begins at 10AM.

Academic Librarians 2012 conference "The Future is Now! Creatively Reaching and Teaching in Academic Libraries" is being held June 12 & 13, 2012 at Syracuse University. The conference runs consecutively with the New York State Higher Education Initiative (NYSHEI) annual meeting.

The NY3Rs Association has received a number of bids in response to the Empire Library Delivery RFP.

Old Business

2020 Visioning

The Board reviewed and discussed the final version of "Creating the Future: A 2020 Vision and Plan for library services in New York State: Recommendations of the New York State Regents Advisory Council on Libraries to the New York State Board of Regents".

Motion 11/12--24: Connie Holberg (Michelle Young) moved to endorse "Creating the Future: A 2020 Vision and Plan for library services in New York State: Recommendations of the New York State Regents Advisory Council on Libraries to the New York State Board of Regents". A letter to this effect will be transmitted to the Board of Regents. Carried unanimously.

Next Meetings

The next meeting is the Network's 47th Annual Meeting May 24, 2012 at the Mirror Lake Inn Lake Placid NY. The Board meeting will begin at 9:00 AM.

Current Topics

Board members shared and discussed current topics of interest or concern at their respective institutions.

Adjournment

The Board meeting was adjourned at 11:45 A.M.

The April 5, 2012 meeting minutes were approved at the May 24, 2012 Meeting.

- Next Board Meeting & 47th Annual Meeting -

May 24, 2012, 9:00 AM

Mirror Lake Inn Lake Placid NY

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A Glimpse of NNYLN's Region

