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## Minutes May 19, 2011

**Northern New York Library Network  
Board of Trustees Meeting  
May 19, 2011  
Alexandria Bay, New York**

The May 19, 2011 meeting of the Northern New York Library Network's Board of Trustees was called to order at 8:00 A.M. at the Riveredge Resort Alexandria Bay, New York.

Trustees Present: Chris Hebblethwaite, President; Michelle Young, Treasurer; Steve Bolton; Ellen Darabaner; Bart Harloe; Jennifer Henry; Connie Holberg; Sally Rusaw and Paul Schaffer.

Trustees Absent: Amy Catania, Ewa Jankowska, Patrick McIntyre, Gordon Muir and Liz Resseguie.

Staff Present: John Hammond and Phil Jones.

### Agenda

**Motion 10/11--25:** Michelle Young (Ellen Darabaner) moved to approve the agenda with the addition of Automation Committee under New Business. Carried unanimously.

### Minutes

**Motion 10/11--26:** Steve Bolton (Michelle Young) moved to approve the minutes of the April 7, 2011 meeting as distributed. Motion Carried. Ayes: Bolton, Harloe, Henry, Holberg, Schaffer and Young; Abstained: Darabaner and Rusaw.

## **Financial Reports**

### *Financial Statements*

The Board reviewed and discussed the financial statements for April 2011. It was noted the majority of the Network's anticipated state aid has been received; the final 10% of an LSTA grant has yet to be released.

**Motion 10/11--27:** Connie Holberg (Paul Schaffer) moved to accept the financial statements for April 2011 as distributed. Carried unanimously.

## **Committee Reports**

### *Nominating Committee*

On June 30, 2011 terms expire for Board members Bart Harloe and Chris Hebblethwaite. In April, the Nominating Committee prepared a ballot that was mailed to the Network's membership. Linda Larkin (North Country Community College) and Michelle Parry (SUNY Oswego) were elected to five-year terms on the Board of Trustees.

**Motion 10/11--28:** Ellen Darabaner (Sally Rusaw) moved to approve the 2011-2012 Network slate of officers: President, Patrick McIntyre; Vice-President, Connie Holberg; Secretary, Gordon Muir and Treasurer, Michelle Young. Motion carried. Ayes: Bolton, Darabaner, Harloe, Henry, Rusaw and Schaffer. Abstained: Holberg and Young.

John Hammond thanked out-going Board members for their hard work and dedication.

### *Northern New York Resources Corporation*

The Board reviewed and discussed the April 7, 2011 NNYRC Board of Director's meeting minutes.

## **Executive Directors Report**

John Hammond noted highlights of ongoing issues include:

The Network's email server and software were upgraded last month and Time Warner anticipates installing fiber optic cable at the Network's office next month.

WALDO (Westchester Academic Library Directors' Organization), recently notified the nine regional 3Rs Councils that they were terminating the contract for customer support and billing. The loss of the contract represents approximately \$4,500 in revenue for the Network, and also means Network members will now work directly with WALDO personnel for online database purchases. WALDO representatives have indicated several 3Rs' member libraries refusing to pay their bills as the reason for terminating the contract.

In light of recent significant changes to library vendors (NYLINK has ceased to exist, the contract for LAND delivery is not being renewed in 2012 and WALDO terminated their contract with the 3Rs Councils), the NY 3Rs Association has begun to explore the potential for a greater statewide

role in collaborative efforts. Board Members reviewed and discussed the proposal presented by the NY 3Rs Association, Inc.

**Motion 10/11--29:** Steve Bolton (Michelle Young) moved to approve \$10,000 for the NY 3Rs Association Inc. proposal for cooperative projects. Carried unanimously.

Four of ten participating hospitals in the Network's Hospital Library Services Program have returned contracts for services.

The Network has been given the go ahead to submit an application for Documentary Heritage Program second year funding.

The final state budget restored \$3 million in Library Aid cuts, and the Legislatures rejected the Governor's proposal to divert Library Materials Aid for computer software and textbook purchases by school districts.

The State Library has approved the Network's Five Year Plan. The plan can be viewed online at: <http://www.nnyln.org/planofservice.html>

The Archives Conference on April 8, 2011 was well attended. The conference, which is sponsored by the Network's Documentary Heritage Program, has become popular among local history groups.

The Library Assistants' Spring Conference on April 14 had a low attendance.

North Country Community College Library has been awarded a CE Assist/Training on Demand grant to produce an online information literacy tutorial for students at all three NCCC campuses.

## **New Business**

### *State Aid Budget Application*

The Board reviewed and discussed the State Aid Budget Application 2011-2012. The application is an amalgamation of grant funding for the Network's Basic System Aid, Hospital Library Services Program, Medical Information Services Program Aid and Regional Bibliographic Databases Program. The State Library has directed the Network to apply as if each program will be fully funded, which they are not.

**Motion 10/11--30:** Michelle Young (Jennifer Henry) moved to approve the Northern New York Library Network's State Aid Budget Application 2011-2012. Carried unanimously.

### *Approval of Auditing Contract*

The Board reviewed and discussed the Proposal for External Audit Services prepared by Furgison & Co CPA, P.C. The cost of the three year contract is 87% higher than the previous three year contract. Network staff contacted other 3Rs Councils and a public library system for comparisons; all report comparable costs for their external audits.

**Motion 10/11--31:** Paul Schaffer (Steve Bolton) moved to approve the Proposal for External Audit Services as prepared by Furgison & Co CPA, P.C. Carried unanimously.

### *Automation Committee Appointments*

The terms for four members of the Automation Committee expire on June 30, 2011. Four nominations were submitted for the Board's consideration.

**Motion 10/11--32:** Michelle Young (Connie Holberg) moved to appoint the following four nominees to the Automation Committee:

Carol Franck, SUNY Potsdam

Nancy Morelli, Lake Placid Library

Mila Su, SUNY Plattsburgh

Betsy Whitefield, Saranac Lake Free Library

Carried unanimously.

### **Next Meeting Dates**

Those Board members present discussed the following meeting dates for fiscal year 2011-2012:

September 9, 2011 *Friday* 10:00 AM Network Office Potsdam NY

December 8, 2011 Thursday 10:00 AM Network Office Potsdam NY

February 23, 2012 Thursday 10:00 AM Conference Call

April 5, 2012 Thursday 10:00 AM Network Office Potsdam NY

May 24, 2012 time and location to be announced

**Motion 10/11--33:** Michelle Young (Steve Bolton) moved to approve the Northern New York Library Network Board of Trustees meeting dates as discussed. Carried unanimously.

### **Adjournment**

The Board meeting was adjourned at 8:45 A.M.

**The May 19, 2011 meeting minutes were approved at the September 9, 2011 meeting.**

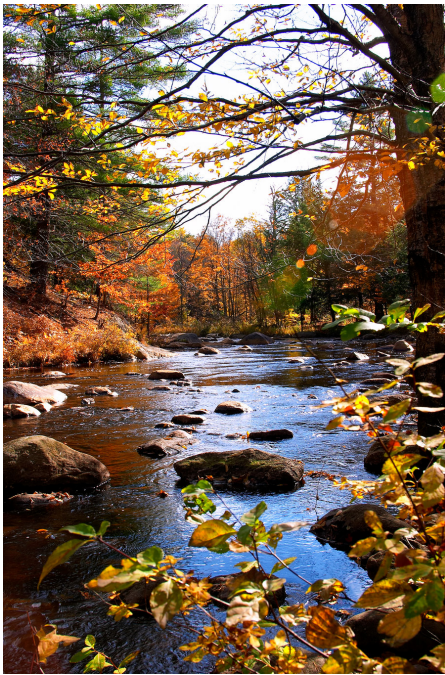
**Next Board Meeting**

**September 9, 2011, 10:00 AM**

**Network Office, 6721 US Hwy 11, Potsdam, NY**

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