

**Northern New York Library Network  
Board of Trustees Meeting  
March 1, 2013  
Via Conference Call**

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The March 1, 2013 meeting of the Northern New York Library Network Board of Trustees was called to order at 10:01 A.M.

Trustees Present: Patrick McIntyre, President; Connie Holberg, Vice-President; Gordon Muir, Secretary; Michelle Young, Treasurer; Amy Catania; Ellen Darabaner; Jen Henry; Connie Holberg; Marianne Hebert; Michelle Parry; Sally Rusaw; Paul Schaffer and Julie Wever.

Trustees Absent: Joan Pellikka and Liz Resseguie.

Staff Present: John Hammond and Phil Jones.

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**Agenda**

**Motion 12/13--15:** Gordon Muir (Michelle Young) moved to approve the agenda as distributed. Carried unanimously.

**Minutes**

Several typos were pointed out in the minutes of the November 15, 2012 meeting. Corrections are: Motion 12/13-10 “financial statements for September 2012 and October 2012”; page 4 “The Network is a member”; Motion 12/13-13 “Carried unanimously.” and the meeting was adjourned at “10:36 A.M.”.

**Motion 12/13--16:** Gordon Muir (Connie Holberg) moved to approve the minutes of the November 15, 2012 meeting as amended. Carried unanimously.

**Financial Statements**

The Board reviewed and discussed the financial statements for November 2012, December 2012 and January 2013. Staff responded to a number of general questions posed by Board members regarding the monthly statements.

**Motion 12/13--17:** Gordon Muir (Jen Henry) moved to accept the financial statements for November 2012, December 2012 and January 2013 as distributed. Carried unanimously.

## Committee Reports

### *Northern New York Resources Corporation*

The Board reviewed and discussed the January 29, 2013 NNYRC Board of Directors meeting minutes.

**Motion 12/13--18:** Jen Henry (Ellen Darabaner) moved to accept the January 29, 2013 NNYRC Board of Directors meeting minutes as presented. Carried unanimously.

## Executive Directors Report

John Hammond noted ongoing issues include:

Network staff has begun migrating the Historical Newspaper collection to the open-source Chronicling America software; the same open-source software used by the Library of Congress. A major portion of the collection is currently being re-tagged; tagging each image will allow users enhanced search capabilities. A company located in India has agreed to re-tag the 2.5 million images for \$.01 per page.

The Clinton-Essex-Franklin Library System has recently launched a Consumer Health Resources website [http://cefls.libguides.com/health\\_home](http://cefls.libguides.com/health_home).

The 35th Annual NYS Library Assistants' Association Conference is being held at the High Peaks Resort Lake Placid NY June 12 to 14, 2013. The Network has agreed to provide backpacks, featuring the Network logo, to attendees.

All of the budgeted Professional Development funds have been awarded for this fiscal year.

Helene Blowers Community Manager for WorldShare Applications OCLC will be the first speaker at the Annual Meeting on May 23, 2013; followed by a luncheon and a second speaker to-be-determined.

Library Legislative Day is scheduled for Tuesday March 5, 2013 in Albany. New Yorkers for Better Libraries will hold their 7th Annual Gala Banquet Fundraiser on the evening of March 4, 2013.

### **Annual Application: Hospital Libraries Services Program**

John Hammond briefly summarized the Hospital Library Services Program funding application for fiscal year 2013-2014, that was included in Board packets. He noted budgeted state aid is based on the same amount received in fiscal year 2012-2013.

**Motion 12/13--19:** Sally Rusaw (Gordon Muir) moved to adopt the resolution to approve the Annual Application for the Hospital Library Service Program 2013-2014 and

authorize the Executive Director to execute all contracts relevant to this program. Carried unanimously.

### **Shared Services Agreement with North Country Library System**

The Board reviewed and discussed the Letter of Agreement Between North Country Library System (NCLS) and Northern New York Library Network (NNYLN). An opening in the NCLS business office has presented an opportunity for additional shared services between NCLS and NNYLN. Network staff will provide oversight to the NCLS business office remotely and with periodic on-site visits.

**Motion 12/13--20:** Connie Holberg (Paul Schaffer) moved to approve the Letter of Agreement Between North Country Library System and Northern New York Library Network. Carried unanimously.

### **Next Meeting Dates**

Those Board members present agreed to the proposed meeting dates:

April 4, 2013 Thursday 10:00 A.M. – Network Office in Potsdam  
May 23, 2013 Thursday (Time To-Be-Announced) – Board Meeting & Annual Meeting, Riveredge Resort Alexandria Bay NY

### **Adjournment**

The Board meeting was adjourned at 10:28 A.M.

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**The March 1, 2013 meeting minutes were approved at the April 4, 2013 meeting.**

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◆ Next Board Meeting ◆  
April 4, 2013, Thursday, 10:00 AM  
Network Office  
6721 US Hwy 11  
Potsdam, NY