

**Northern New York Library Network  
Board of Trustees Meeting  
May 24, 2012  
Lake Placid, New York**

---

The May 24, 2012 meeting of the Northern New York Library Network Board of Trustees was called to order at 9:00 A.M. at the Mirror Lake Inn Lake Placid, New York.

Trustees Present: Patrick McIntyre, President; Connie Holberg, Vice-President; Michelle Young, Treasurer; Steve Bolton; Amy Catania; Ellen Darabaner; Michelle Parry; Liz Resseguie; Sally Rusaw and Paul Schaffer.

Trustees Absent: Jennifer Henry, Ewa Jankowska, Linda Larkin and Gordon Muir.

Staff Present: John Hammond and Phil Jones.

---

**Agenda**

**Motion 11/12--25:** Connie Holberg (Steve Bolton) moved to approve the agenda as distributed. Carried unanimously.

**Minutes**

**Motion 11/12--26:** Michelle Parry (Ellen Darabaner) moved to approve the minutes of the April 5, 2012 meeting as distributed. Carried unanimously.

**Financial Reports**

*Financial Statements*

The Board reviewed and discussed the financial statements for March 2012 and April 2012. It was noted the majority of the Network's anticipated state aid has been received; 50% of the Documentary Heritage Program and 10% of an LSTA grant have yet to be released.

**Motion 11/12--27:** Michelle Young (Connie Holberg) moved to accept the financial statements for March 2012 and April 2012 as distributed. Carried unanimously.

## Committee Reports

### *Northern New York Resources Corporation*

The Board reviewed and discussed the April 5, 2012 NNYRC Board of Directors meeting minutes. Michelle Young noted the NNYRC Board approved Don Simmons' recommendations to rebalance the portfolio to a defensive 50% stock/50% bond ratio and retain Cougar Global Investments for another year.

**Motion 11/12--28:** Michelle Parry (Paul Schaffer) moved to accept the April 5, 2012 NNYRC Board of Directors meeting minutes as distributed. Carried unanimously

### *Nominating Committee*

On June 30, 2012 terms expire for Board members Steve Bolton and Ewa Jankowska. Each occupies seats designated by the Network's By-laws as representatives of the two member public library systems. In April, the Nominating Committee prepared a ballot that was mailed to the Network's membership. Joan Pellikka North Country Library System and Julie Wever Clinton-Essex-Franklin Library System were elected to five-year terms on the Board of Trustees.

Linda Larkin notified the Committee she has accepted a position outside of the Network's region and will no longer be able to serve on the board. Marianne Hebert SUNY Potsdam has agreed to fill the vacant unexpired term.

All four current officers have agreed to serve another one year term.

**Motion 11/12--29:** The Nominating Committee recommends approving Marianne Hebert to fill the vacant unexpired term and approving the 2012-2013 Network slate of officers: President, Patrick McIntyre; Vice-President, Connie Holberg; Secretary, Gordon Muir and Treasurer, Michelle Young. Carried unanimously.

John Hammond thanked out-going Board members for their hard work and dedication.

The Committee called for volunteers to serve on the Northern New York Resources Corporation Board of Trustees. Ellen Darabaner, Connie Holberg, Michelle Parry, Paul Schaffer and Michelle Young indicated they would be willing to serve on the board.

**Motion 11/12--30:** Ellen Darabaner (Amy Catania) moved to approve the 2012-2013 Northern New York Resources Corporation Board of Directors: Ellen Darabaner, Connie Holberg, Michelle Parry, Paul Schaffer and Michelle Young. Carried unanimously.

### *Continuing Education Committee*

The Board reviewed and discussed the NNYLN Professional Development Needs Assessment Survey 2012 Response Summary. The CE Committee will use the survey to develop educational offerings using an array of instructional modes. It was decided to forego the Fall Conference due to past experiences with low attendance and the high cost of producing the conference. This summer a new online video training service will be offered to members; "Lynda.com" a virtual video library with over 1,200 high-end educational how-to videos.

### **Executive Directors Report**

John Hammond noted highlights of ongoing issues include:

Subscriptions will be renewed for Wilson Omnifile, WorldCat, Newsbank (Watertown Daily Times) and First Search.

The Colton Historical Association has requested digitization assistance. They have several hundred images from the River Valley Foundation project.

Most of the Technology Service Improvement Grants have been completed for this year. Funds for the grant program have been included in next year's budget.

Carthage Hospital has agreed to continue making nominal payments so it can remain a participant in the Hospital Library Services Program. Adirondack Medical Center has indicated it will renew its contract for circuit rider services.

The Third Annual Archives and Special Collections Conference on April 12, 2012 was well attended. The conference, which is sponsored by the Network's Documentary Heritage Program, has become popular among local history groups.

State aid to libraries was increased 2.5% by the legislature, construction aid for public libraries remained the same and the academic libraries will see a small increase in CCDA grants.

Three Professional Development Grants have recently been awarded; to date fourteen people have received grants totaling more than \$12,000.

The NY 3Rs Association has selected Velocity Express as the delivery vendor for its Empire Delivery service.

## Old Business

### *Regents Vision 2020 Plan*

The New York State Board of Regents Cultural Education Committee accepted *Creating the Future, a 2020 Vision and Plan for Library Service in New York State: Recommendations of the New York State Regents Advisory Council on Libraries to the New York State Board of Regents* at their meeting on Tuesday, April 24, 2012. The Regents have directed the State Library to develop an implementation strategy and detailed action plan. The plan will identify which of the recommendations will be implemented through Regents action, State Library action or changes to legislation.

## New Business

### *New Member Application*

The Board reviewed and discussed the membership application from the North Country Underground Railroad Historical Association.

**Motion 11/12--31:** Michelle Young (Liz Resseguie) moved to approve the North Country Underground Railroad Historical Association as a member of the Northern New York Library Network. Carried unanimously.

### *State Aid Budget Application*

The Board reviewed and discussed the State Aid Budget Application 2012-2013. The application is an amalgamation of grant funding for the Network's Basic & Supplemental System Aid, Hospital Library Services Program, Medical Information Services Program Aid and Regional Bibliographic Databases Program. The State Library has directed the Network to apply as if each program will be fully funded, which they are not.

**Motion 11/12--32:** Connie Holberg (Michelle Young) moved to approve the State Aid Budget Application 2012-2013. Carried unanimously.

### *Documentary Heritage Program Contract Renewal*

The Board reviewed and discussed the Documentary Heritage Program Plan and Budget 2012-2013. The contract for the Documentary Heritage Program has been extended for one more year.

**Motion 11/12--33:** Michelle Young (Ellen Darabaner) moved to approve the Documentary Heritage Program Plan and Budget 2012-2013 as presented. Carried unanimously.

### Next Meeting Dates

Those Board members present discussed the following meeting dates for fiscal year 2012-2013:

September 7, 2012 **Friday** 10:00 AM Network Office Potsdam NY  
November 15, 2012 Thursday 10:00 AM Network Office Potsdam NY  
March 1, 2013 **Friday** 10:00 AM Conference Call  
April 4, 2013 Thursday 10:00 AM Network Office Potsdam NY  
May 23, 2013 time and location to be announced

**Motion 11/12--34:** Amy Catania (Michelle Young) moved to approve the Northern New York Library Network Board of Trustees meeting dates as discussed. Carried unanimously.

### Adjournment

The Board meeting was adjourned at 9:35 A.M.

---

**The May 24, 2012 meeting minutes were approved at the September 7, 2012 meeting.**

---

∞ Next Board Meeting ∞  
September 7, 2012, 10:00 AM  
Network Office  
6721 US Hwy 11  
Potsdam, NY