

Northern New York Library Network

Board of Trustees Meeting

September 13, 2013

Potsdam, New York

The September 13, 2013 meeting of the Northern New York Library Network Board of Trustees was called to order at 10:03 A.M. at the Network office building in Potsdam, New York.

Trustees Present: Connie Holberg, President; Ellen Darabaner, Vice-President; Gordon Muir, Secretary; Marianne Hebert, Treasurer; Mike Beccaria; Peter Benson; Steve Bolton; Michelle Parry; Joan Pellikka; Jane Subramanian and Julie Wever.

Trustees Absent: Amy Catania and Paul Schaffer.

Staff Present: John Hammond and Phil Jones.

Connie Holberg welcomed new board members and requested those present to introduce themselves.

Agenda

Motion 13/14--01: Gordon Muir (Jane Subramanian) moved to approve the agenda as distributed. Carried unanimously.

Minutes

Motion 13/14--02: Marianne Hebert (Gordon Muir) moved to approve the minutes of the May 23, 2013 meeting as distributed. Motion carried. Beccaria, Benson, Bolton and Subramanian abstained.

Financial Reports

The Board reviewed and discussed the financial statements for May 2013, June 2013, July 2013 and August 2013. Staff responded to a number of general questions posed by Board members regarding the monthly statements. Basic and Supplemental Operating State Aid have been received. No indication has been given as to when grant funding will be made available for the Regional Automation, Medical Information Service Program, and Hospital Library Services Programs.

Motion 13/14--03: Gordon Muir (Ellen Darabaner) moved to accept the financial statements for May 2013, June 2013, July 2013 and August 2013 as distributed. Carried unanimously.

Committee Reports

Northern New York Resources Corporation

The Board reviewed and discussed the April 15, 2013 NNYRC Board of Directors meeting minutes. Connie Holberg noted a NNYRC Board meeting follows this meeting, all Network Board members are invited to attend.

Motion 13/14--04: Gordon Muir (Ellen Darabaner) moved to accept the Northern New York Resources Corporation Board of Directors April 15, 2013 meeting minutes as distributed. Carried unanimously.

Nominating Committee – Board Vacancy

Jen Henry has resigned from the board due to accepting a new position at the Madrid-Waddington School. Karie Doelger Director of the Franklin Essex Hamilton School Library System has agreed to fill the vacancy.

Motion 13/14--05: Gordon Muir (Jane Subramanian) moved to appoint Karie Doelger to the Northern New York Library Network Board of Trustees, with her term expiring on June 30, 2017. Carried unanimously.

Executive Directors Report

John Hammond noted that his written report was included in the Board packets. Highlights of ongoing issues include:

Network staff finished the digitization of SUNY Plattsburgh yearbooks. The Fort Oswego Safe Haven newspaper is done, Colton historic photos are done and several newspapers from Newark NY are in progress.

Plans to update the ICICILL/ICEPAC platform have been sidelined. The OPALS vendor does not appear interested in the project.

The *Watertown Daily Times* database subscription has been renewed. Ebsco Omnifile has also been renewed. Both databases are available at no charge to libraries in the region.

The ASKUS 24x7 reference service has been renewed and includes two new participants, Plattsburgh Public Library and Clarkson Library; North Country Library System has dropped the service. NNYLN subsidizes the service by paying one-half of the cost, with participants contributing the remainder.

All five participating academic libraries have renewed their Overdrive subscriptions.

The NY3Rs Association's demand driven e-book project is now open to new participants. SUNY Canton has recently joined the project. SUNY Potsdam participated in the pilot and will continue participation.

The Lynda.com subscription has been renewed and Tech Talk, an email newsletter, has been added to the NNYLN list-serv.

The NNYLN Fall Conference will be held October 30, 2013 at the Malone Country Club Malone NY. The conference will center around a series of brief reports from recent recipients of Technology Services Improvement Grants and Professional Development Grants.

Four classes will be held for the special collections and archival community: Basics of Archives will be held twice, once in Watertown (November 7) and once in Plattsburgh (November 8); and Determining Historical Value will be held twice, once in Saranac Lake (October 24) and once in Oswego (October 25). There are also a number of NY3Rs Association sponsored webinars being offered, see the NNYLN website for details.

Professional Development Grants have been awarded to Jill Tarabula Clinton Community College to attend Harvard's Leadership Institute for Academic Librarians, and another to Margo Shepard North Country Library System for an accounting course.

The Network has been notified that it will receive a \$5,000 bullet aid appropriation from Senator Patty Ritchie.

Old Business

I2NY Priorities/Implementation

The Board reviewed and discussed the final report of the Information Infrastructure for New York State (I2NY), an initiative sponsored and coordinated by the NY3Rs Association. Over the next several months Working Groups will assemble to discuss the six priorities identified in the final report.

New Business

New Member Application

The Board reviewed and discussed the membership application from Adirondack Architectural Heritage.

Motion 13/14--06: Jane Subramanian (Marianne Hebert) moved to approve the membership application from Adirondack Architectural Heritage. Carried unanimously.

Annual State Report for Library Systems 2012

The Board reviewed and discussed the Network's Annual Report for Library Systems 2012. A zip code typo was noted for Jane Subramanian.

Motion 13/14--07: Mike Beccaria (Peter Benson) moved to approve the Northern New York Library Network's Annual Report for Library Systems 2012 as corrected. Carried unanimously.

Technology Service Improvement Grants

A panel of three impartial individuals reviewed and ranked the Technology Service Improvements grant proposals. Award recommendations are:

Ogdensburg Public Library - \$10,000

Melvil Dewey Library, Jefferson Community College - \$8,090

Southworth Library Learning Commons, SUNY Canton - \$9,980

Canton Free Library - \$2,094

Joan Weill Library, Paul Smith's College - \$4,318

SUNY Potsdam College Libraries - \$10,000

Plattsburgh Public Library - \$5,483

Lake Placid Public Library - \$8,282

Clarkson University Libraries - \$1,731

Individual grants to nine libraries total \$59,978.

Motion 13/14--08: Gordon Muir (Steve Bolton) moved to approve the Technology Service Improvements grants to the nine libraries as proposed. Motion carried. Beccaria, Hebert, Holberg and Subramanian abstained.

2013-14 Meeting Dates

The majority of Board members present agreed to the following meeting schedule:

December 12, 2013 Thursday 10:00 A.M. Network Office Potsdam NY

February 27, 2014 Thursday 11:00 A.M. Conference Call

April 3, 2014 Thursday 10:00 A.M. Network Office Potsdam NY

May 22, 2014 Thursday - time and location to be announced

Current Topics

Board members shared and discussed current topics of interest or concern at their respective institutions.

Adjournment

The Board meeting was adjourned at 11:22 A.M.

The September 13, 2013 meeting minutes were approved at the December 12, 2013 meeting.

∞ Next Board Meeting ∞

December 12, 2013 10:00 A.M.

Network Offices Potsdam NY