Northern New York Library Network

Board of Trustees Meeting

September 7, 2012

Potsdam, New York

The September 7, 2012 meeting of the Northern New York Library Network Board of Trustees was called to order at 10:02 A.M. at the Network office building in Potsdam, New York.

Trustees Present: Patrick McIntyre, President; Connie Holberg, Vice-President; Gordon Muir, Secretary; Michelle Young, Treasurer; Amy Catania; Ellen Darabaner; Marianne Hebert; Jennifer Henry; Michelle Parry; Sally Rusaw; Paul Schaffer and Julie Wever.

Trustees Absent: Joan Pellikka and Liz Resseguie.

Staff Present: John Hammond and Phil Jones.

Patrick McIntyre welcomed new board members and requested those present to introduce themselves.

Minutes

Motion 12/13--01: Gordon Muir (Michelle Young) moved to approve the minutes of the May 24, 2012 meeting as distributed. Motion carried. Hebert and Wever abstained.

Financial Reports

The Board reviewed and discussed the financial statements for May 2012, June 2012, July 2012 and August 2012. Staff responded to a number of general questions posed by Board members regarding the monthly statements. State aid for all programs has been received: Basic/ Supplemental Aid, Regional Automation, Medical Information Service Program, and Hospital Library Services Program. CCDA application forms for college libraries are available for data entry online; no indication has been given as to when grant funding will be made available.

Motion 12/13--02: Gordon Muir (Paul Schaffer) moved to accept the financial statements for May 2012, June 2012, July 2012 and August 2012 as distributed. Carried unanimously.

Committee Reports

Northern New York Resources Corporation

The Board reviewed and discussed the April 5, 2012 NNYRC Board of Directors meeting minutes. Michelle Young noted a NNYRC Board meeting follows this meeting, all Network Board members are invited to attend.

Motion 12/13--03: Gordon Muir (Ellen Darabaner) moved to accept the Northern New York Resources Corporation Board of Directors April 5, 2012 meeting minutes as distributed. Carried unanimously.

Continuing Education Committee

The NNYLN Fall Conference "Copyright and Licensing Basics" is scheduled for October 31, 2012 at the NNYLN office building. The conference will focus on the topics of copyright and digital licensing. The presenter Professor Tomas Lipinski, J.D, LL.M, PhD is a national leader in copyright education. The cost for the full-day conference is $10, lunch is included. Seating is limited so early registration is advised.

Other upcoming continuing education offerings include two webinars and two archival workshops. The webinars, "Dealing with Difficult Patrons" on November 27 & 29, 2012 and "Making Your Case: Using Library Data in Powerful Ways" December 5 & 12, 2012 are made available through the Los Amigos Library System Plano Texas. The archival workshops are being offered in a variety of locations, "Care and Handling of Archival Materials" October 11, 2012 Watertown/October 12, 2012 Plattsburgh and "Arrangement and Description of Historical Records" November 6, 2012 Oswego/November 9, 2012 Saranac Lake.

Michelle Young announced there will be a NYSHEI meeting September 17, 2012 10:00 AM to Noon at the Network office building.

Executive Directors Report

John Hammond noted that his written report was included in the Board packets. Highlights of ongoing issues include:

> Watertown Daily Times/Newsbank, Wilson Omnifile, WorldCat and First Search have been renewed. The costs of the Wilson and Newsbank databases remain the same as the previous year, but it is anticipated prices will increase next year. All five academic libraries participating in the Overdrive eBook project have renewed for another year. All libraries currently participating in ASK US 24x7 virtual reference have also renewed for another year.

The historical newspaper files have been moved to a virtual server located at the North Country Library System. NCLS is able to provide greater internet bandwidth along with more IT staff.

The NY3Rs Association is working with a variety of library organizations to develop a statewide Information Infrastructure process that will facilitate the prioritization of issues such as the development of collaborative institutional print and digital repositories, digital preservation and collaborative de-accessioning.

NY3Rs has successfully transitioned Land Delivery to Empire Library Delivery Service. They report the delivery vendor Velocity requires $14,000 each week to keep the service rolling.

NY3Rs Demand Driven E-book Pilot began in mid-August with 17 libraries from across the state participating.

New York Alliance of Library Systems (NYALS) has hired the lobbying firm of Davidoff Hutcher & Citron LLP to work on the restoration of state aid to all library programs to the previous funding level of $102 million.

Andy Flynn Assistant Managing Editor of Denton Publications sent a letter thanking the Network for digitizing and hosting back issues of the *North Creek News Enterprise*.

Ellen Darabaner provided a brief overview of the Hospital Library Services Program. The Network has coordinated the grant program for nearly 30 years. Recently the Eastern and Western Circuits were folded into one large circuit with Samaritan Medical Center serving as the "hub" providing library services to hospitals in the 7 county region.

New Business

Annual State Report for Library Systems 2011

The Board reviewed and discussed the Network's Annual Report for Library Systems 2011.

Motion 12/13--04: Michelle Young (Gordon Muir) moved to approve the Northern New York Library Network's Annual Report for Library Systems 2011 as presented. Carried unanimously.

Technology Service Improvement Grants

A panel of three impartial individuals reviewed and ranked the Technology Service Improvements grant proposals. Award recommendations are:

Clarkson University Libraries - $10,000

LeRoy M. Douglas Library, Clinton Community College - $10,000

Clinton-Essex-Franklin Library System - $10,000

Melvil Dewey Library, Jefferson Community College - $1,000*

Oswego School District Public Library - $2,200*

Joan Weill Library, Paul Smith's College - $2,411

Roswell P. Flower Memorial Library - $9,950

ODY Library, St Lawrence University - $8,298

St Lawrence-Lewis BOCES School Library System - $6,000*

Benjamin F. Feinberg Library SUNY Plattsburgh - $5,520*

Individual grants to six libraries total $50,659. The four awards with an "*" will be funded by the Documentary Heritage Program total $14,720.

Motion 12/13--05: Sally Rusaw (Jennifer Henry) moved to approve the Technology Service Improvements grants to the ten libraries as proposed. Motion carried. Young, Wever, Holberg and Muir abstained.

Automation Committee Appointments

The terms for three members of the Automation Committee expired on June 30, 2012. Three nominations were submitted for the Board's consideration.

Motion 12/13--06: Gordon Muir (Connie Holberg) moved to appoint the following three nominees to the Automation Committee, as corrected:

Amy Bedard, Miner Institute
Marcia Eggleston, St Lawrence-Lewis BOCES School Library System
Elizabeth Rogers, Clinton-Essex-Franklin Library System
Carried unanimously.

2012-13 Meeting Dates

The majority of Board members present agreed to the following meeting schedule:

November 15, 2012, 10 A.M. Network Office Potsdam NY
March 1, 2013, 10 A.M. Conference Call
April 4, 2013, 10 A.M. Network Office Potsdam NY
May 23, 2013, Annual Meeting, River Edge Resort Alexandria Bay NY

Current Topics

Board members shared and discussed current topics of interest or concern at their respective institutions.

Adjournment

The Board meeting was adjourned at 11:05 A.M.

The September 7, 2012 meeting minutes were approved at the November 15, 2012 meeting.

ꕥ Next Board Meeting ꕥ

November 15, 2012 10:00 AM

Network Offices Potsdam NY